



Resolution or
Notation No.

Minutes of the Council of the Municipality of Blanc-Sablon

PROVINCE OF QUEBEC MUNICIPALITY OF BLANC-SABLON

Minutes of the regular municipal council sitting of the Municipality of Blanc-Sablon held on May 20th 2025, at the municipal hall in Blanc-Sablon at 7:00 p.m. under the chairmanship of the Mayor, Colin Shattler, and also present to form quorum:

The councillors : Jean-Roger Dumas
Mitchell Lawless
Johanne V. Beaudoin
Marissa Lavallee

Karine Benoit, General Director of the Municipality of Blanc-Sablon, was also present.

OPENING OF THE SITTING

The president of the assembly verified the quorum and declared the sitting opened at 7:01 p.m. after a minute of silence.

2025-053

READING AND ADOPTION OF THE AGENDA

WHEREAS the Mayor invited the General Director to read the proposed agenda;

CONSEQUENTLY, it is proposed by **Marissa Lavallee**, seconded by **Johanne V. Beaudoin** and unanimously resolved to adopt the agenda as read.

AGENDA

1. OPENING OF THE SITTING
2. READING AND ADOPTION OF THE AGENDA
3. ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON APRIL 15th 2025
4. DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF APRIL 2025
5. DEPOSIT AND ADOPTION OF THE PAYABLES FOR THE MONTH OF APRIL 2025
6. DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS, TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF APRIL AND MAY 2025
7. RECEIVABLE TAXES UP TO APRIL 30TH 2025
8. SCHOLARSHIPS
9. REQUEST FOR FINANCIAL ASSISTANCE FOR THE BLANC-SABLON CFBS RADIO STATION'S MOTHER'S DAY ACTIVITIES
10. APPROPRIATION OF UNRESTRICTED OPERATING SURPLUS FOR THE FISCAL YEAR 2024
11. ADOPTION OF THE 2024 FINANCIAL STATEMENTS FOR THE MUNICIPALITY OF BLANC-SABLON
12. MANDATE OF THE FIRM AVIZO EXPERTS-CONSEILS INC. TO DO THE VERIFICATION OF THE WATER METERS
13. OFFER OF SERVICE FROM AVIZO EXPERTS-CONSEILS - TO TAKE FLOW MEASUREMENTS TO VALIDATE THE CAPACITY OF A NEW UNTREATED WATER SOURCE FOR THE REDEVELOPMENT OF THE DRINKING WATER INTAKE – PHASE 2



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**Minutes of the Council of the Municipality of
Blanc-Sablon**

- 14. CALL FOR TENDERS FOR THE CONTRACT FOR COLLECTING SOLID WASTE AND MAINTENANCE OF THE BLIND CLIFF DUMP**
- 15. NEW AFFAIRS**
- 16. QUESTION PERIOD**
- 17. CLOSING OF THE SITTING**

2025-054

**ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON
APRIL 15TH 2025**

It is proposed by **Mitchell Lawless**, seconded by **Johanne V. Beaudoin** and unanimously resolved to adopt the minutes of the sitting held on April 15th 2025 with exemption of reading.

2025-055

DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF APRIL 2025

It is proposed by **Mitchell Lawless**, seconded by **Jean-Roger Dumas** and unanimously resolved to deposit and adopt the list of cheques issued and the non-reducible expenses paid during the month of April 2025 in the respective amount of **\$ 202 641.90** for general administration and **\$ 25 424.18** for the payroll.

2025-056

**DEPOSIT AND ADOPTION OF THE PAYABLE ACCOUNTS FOR THE MONTH
OF APRIL 2025**

It is proposed by **Marissa Lavallee**, seconded by **Jean-Roger Dumas** and unanimously resolved to deposit and adopt the payable accounts for the month of April 2025 in the amount of **\$ 15 650.86**.

2025-057

**DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS, TRANSFERS,
AND CREDIT COMMITMENTS FOR THE MONTHS OF APRIL AND MAY 2025**

It is proposed by **Mitchell Lawless**, seconded by **Jean-Roger Dumas** and unanimously resolved to deposit and adopt the budgetary reports, transfers, and credit commitments for the months of April and May 2025 in the respective amounts of **\$ 231 764.44** and **\$ 232 015.00**.

DEPOSIT OF THE TAX ARREARS REPORT AS OF APRIL 30TH 2025

The General Director deposited and commented on the tax arrears report as of April 30th 2025 as **\$ 1 101 180.80**.

2025-058

SCHOLARSHIPS

WHEREAS Mgr. Scheffer and St-Paul's School have applied for financial assistance in the form of a scholarship to be given to students in Secondary 5 who will continue their studies at a college or professional level next fall, that is to say, in September;

CONSEQUENTLY, it is proposed by **Johanne V. Beaudoin**, seconded by **Mitchell Lawless** and unanimously resolved to allocate **FIFTY DOLLARS (\$50.00)** as a scholarship to be given to four students in secondary five of Mgr. Scheffer and one student from St-Paul's School who will continue their studies at a college or professional level in September 2025.

2025-059

**REQUEST FOR FINANCIAL ASSISTANCE FOR THE BLANC-SABLON CFBS
RADIO STATION'S MOTHER'S DAY ACTIVITIES**

WHEREAS this request meets the parameters of our donation policy;



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2025-060

CONSEQUENTLY, it is proposed by **Marissa Lavallee**, seconded by **Mitchell Lawless** and unanimously resolved to contribute four gift certificates of \$ 25 each, for a total amount of \$ 100.00, to Blanc-Sablon CFBS Radio station for the Mother's Day activities.

APPROPRIATION OF UNRESTRICTED OPERATING SURPLUS FOR THE FISCAL YEAR 2024

It is proposed by **Jean-Roger Dumas**, seconded by **Mitchell Lawless** and unanimously resolved to:

To authorize the General Director to appropriate a total amount of \$ 79,441.64 from the unrestricted operating surplus to finance the following projects, retroactive to December 31st, 2024.

Wanda Beaudoin Trail parking lot project : \$ 13,306.97
Purchase of firefighting equipment as part of the project with the MRC du Golf du St-Laurent and the Société du Plan-Nord : \$ 3,087.54
Purchase of firefighter's clothing : \$ 3,528. 63
Purchase of a storage container - fire station : \$ 899.90
Renovation of Blanc-Sablon community hall – bathrooms : \$ 30,235.76
Purchase of fire hose equipment : \$ 3,796.07
Purchase of a pump for the pumping station : \$ 20,918.40
Purchase of four picnic tables : \$ 1,359.96
Purchase of a service truck for waterworks and roads : \$ 2,308.41.

2025-061

ADOPTION OF THE 2024 FINANCIAL STATEMENTS FOR THE MUNICIPALITY OF BLANC-SABLON

WHEREAS the General Director has deposited and commented on the 2024 financial statements and the auditors report of the Municipality of Blanc-Sablon;

WHEREAS for the 2024 financial year, the firm Mallette Chartered Accountants has prepared our financial statements;

WHEREAS that these reports as been deposited by the General Director to the Council;

CONSEQUENTLY, it is proposed by **Mitchell Lawless**, seconded by **Jean-Roger Dumas** and unanimously resolved to adopt the 2024 financial statements of the Municipality of Blanc-Sablon and the Auditors Report prepared by the firm Mallette Chartered Accountants.

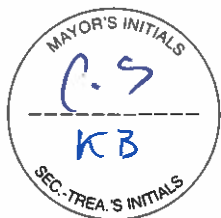
2025-062

MANDATE OF THE FIRM AVIZO EXPERTS-CONSEILS INC. TO DO THE VERIFICATION OF THE WATER METERS

WHEREAS the service offer is below the contractual management regulation threshold;

WHEREAS the service offer meets our expectations;

CONSEQUENTLY, it is proposed by **Johanne V. Beaudoin**, seconded by **Marissa Lavallee** and resolved unanimously to mandate the firm Avizo Experts-Conseils Inc. to do the verification of the water meters according to the MAMH norms for an amount of \$ 2 670.00 plus applicable taxes.



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2025-063

OFFER OF SERVICE FROM AVIZO EXPERTS-CONSEILS - TO TAKE FLOW MEASUREMENTS TO VALIDATE THE CAPACITY OF A NEW UNTREATED WATER SOURCE FOR THE REDEVELOPMENT OF THE DRINKING WATER INTAKE – PHASE 2

WHEREAS the service offer is below the contractual management regulation threshold;

WHEREAS the service offer meets our expectations;

CONSEQUENTLY, it is proposed by **Marissa Lavallee**, seconded by **Jean-Roger Dumas** and unanimously resolved to mandate Avizo Experts-Conseils to take flow measurements to validate the capacity of a new untreated water source for the redevelopment of the drinking water intake – Phase 2 in the amount of **\$ 16 970.00 plus applicable taxes**.

2025-064

CALL FOR TENDERS FOR THE CONTRACT FOR COLLECTING SOLID WASTE AND MAINTENANCE OF THE BLIND CLIFF DUMP

WHEREAS the contract for the collection of solid waste and the maintenance of the dump at Blind Cliff expires in the month of November 2025;

WHEREAS the Municipality decided to go back for tenders for a period of 1 year with an option to renew for one year.

CONSEQUENTLY, it is proposed by **Jean-Roger Dumas**, seconded by **Mitchell Lawless** and unanimously resolved to authorize the General Director to proceed with the posting of the call for tenders with the option listed above.

NEW AFFAIRS

There were no new affairs.

QUESTION PERIOD

There were no questions.

2025-065

CLOSING OF THE SITTING

It is proposed by **Jean-Roger Dumas**, seconded by **Marissa Lavallee** and unanimously resolved to close the present sitting at 7:30 p.m.



Colin Shattler, Mayor



Karine Benoit, General Director