



Resolution or  
Notation No.

## Minutes of the Council of the Municipality of Blanc-Sablon

### PROVINCE OF QUEBEC MUNICIPALITY OF BLANC-SABLON

Minutes of the regular municipal council sitting of the Municipality of Blanc-Sablon held on January 20th 2026, at the municipal hall in Blanc-Sablon at 7:00 p.m. under the chairmanship of the Mayor, Colin Shattler, and also present to form quorum:

The councillors:           Jarvin Joncas  
                                  Alexis Beaudoin  
                                  Laurette Willcott  
                                  Jeremy Griffin  
                                  Dany Gaudreault

Karine Benoit, General Director of the Municipality of Blanc-Sablon, was also present.

#### OPENING OF THE SITTING

The president of the assembly verified the quorum and declared the sitting opened at 7:01 p.m. after a minute of silence.

2026-001

#### READING AND ADOPTION OF THE AGENDA

**WHEREAS** the Mayor invited the General Director to read the proposed agenda;

**CONSEQUENTLY**, it is proposed by **Jeremy Griffin**, seconded by **Alexis Beaudoin** and unanimously resolved to adopt the agenda as read.

#### AGENDA

1. OPENING OF THE SITTING
2. READING AND ADOPTION OF THE AGENDA
3. ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTINGS HELD ON DECEMBER 16<sup>th</sup> 2025
4. DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF DECEMBER 2025
5. DEPOSIT AND ADOPTION OF THE PAYABLES FOR THE MONTH OF DECEMBER 2025
6. DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS, TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF DECEMBER 2025 AND JANUARY 2026
7. RECEIVABLE TAXES UP TO THE 31<sup>st</sup> OF DECEMBER 2025
8. NOTICE OF MOTION FOR THE ADOPTION OF THE CODE OF ETHICS AND GOOD CONDUCT OF THE ELECTED MEMBERS
9. NOTICE OF MOTION FOR THE ADOPTION OF THE CODE OF ETHICS AND GOOD CONDUCT OF THE MUNICIPAL EMPLOYEES
10. AUTHORIZATION FOR THE PAYMENT OF THE NON-REDUCIBLE EXPENSES FOR THE YEAR 2026
11. AUTHORIZED REPRESENTATIVE TO SIGN DOCUMENTS ON BEHALF OF THE MUNICIPALITY OF BLANC-SABLON FOR REQUESTS TO THE MINISTÈRE DES RESSOURCES NATURELLES ET DES FORÊTS FOR USE OF PUBLIC LAND
12. ANNUAL SALARY INCREASES FOR EMPLOYEES IN ACCORDANCE WITH THE RISING COST OF LIVING (2.4%)



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13. NAMING AN ELECTED MEMBER TO THE ADMINISTRATION BOARD OF THE CORPORATION DE DÉVELOPPEMENT DE BLANC-SABLON AND ON THE LEISURE COMMITTEE OF BLANC-SABLON
14. MUNICIPAL LIBRARY REPRESENTATIVE AFFILIATED TO THE REGIONAL CENTRE OF SERVICES FOR THE NORTH SHORE PUBLIC LIBRARIES (CRBSP)
15. NAMING AN ELECTED MEMBER TO SIT ON THE ADO-CITÉ COMMITTEE
16. NAMING TWO ELECTED MEMBERS TO SIT ON THE BLANC-SABLON URBAN AND ZONING CONSULTATIVE COMMITTEE
17. NAMING A COUNCILLOR TO SIT ON THE MADA COMMITTEE
18. NAMING TWO COUNCILLORS TO SIT AS RESPONSIBLE ON THE MUNICIPAL FAMILY POLICY COMMITTEE
19. NAMING THREE COUNCILLORS TO SIT AS RESPONSIBLE ON THE MUNICIPAL HUMAN RESOURCE POLICY COMMITTEE
20. NAMING A COUNCILLOR TO SIT AS RESPONSIBLE ON THE ROUTE BLANCHE COMMITTEE
21. NAMING ONE COUNCILLOR TO SIT AS RESPONSIBLE ON THE SOLIDARITY COOP IN-HOME HELP SERVICES COMMITTEE
22. SERVICE OFFER FROM 'GROUPE CADORET' – LAND SURVEY FOR WASTE WATER TREATMENT IN BLANC-SABLON
23. MEANS OF DISBURSEMENT OF THE GOVERNMENTAL CONTRIBUTION WITHIN THE SCOPE OF TRANSFER FOR WATER AND COMMUNITY INFRASTRUCTURES IN QUEBEC (TECQ) PROGRAM FOR THE YEARS 2024 TO 2028 VERSION NO 1
24. NEW AFFAIRS
25. QUESTION PERIOD
26. CLOSING OF THE SITTING

2026-002

**ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTINGS HELD ON DECEMBER 16<sup>TH</sup> 2025**

It is proposed by **Jarvin Joncas**, seconded by **Dany Gaudreault** and unanimously resolved to adopt the minutes of the sittings held on December 16<sup>th</sup> 2025 with exemption of reading.

2026-003

**DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF DECEMBER 2025**

It is proposed by **Laurette Willcott**, seconded by **Jeremy Griffin** and unanimously resolved to deposit and adopt the list of cheques issued and the non-reducible expenses paid during the month of December 2025 in the respective amount of **\$ 139 017.84** for general administration and **\$ 57 422.12** for the payroll.

2026-004

**DEPOSIT AND ADOPTION OF THE PAYABLE ACCOUNTS FOR THE MONTH OF DECEMBER 2025**

It is proposed by **Alexis Beaudoin**, seconded by **Jarvin Joncas** and unanimously resolved to deposit and adopt the payable accounts for the month of December 2025 in the amount of **\$ 48 334.91**.

2025-005

**DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS, TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF DECEMBER 2025 AND JANUARY 2026**

It is proposed by **Dany Gaudreault**, seconded by **Laurette Willcott** and unanimously resolved to deposit and adopt the budgetary reports, transfers, and credit commitments for the months of December 2025 and January 2026 in the respective amounts of **\$ 176 785.02** and **\$ 152 631.00**.



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**DEPOSIT OF THE TAX ARREARS REPORT AS OF THE 31<sup>ST</sup>  
DECEMBER 2025**

The General Director deposited and commented on the tax arrears report as of the 31<sup>st</sup> of December 2025 as \$ 142 335.80.

2026-006

**NOTICE OF MOTION FOR THE ADOPTION OF THE CODE OF ETHICS  
AND GOOD CONDUCT OF THE ELECTED MEMBERS**

A notice of motion is by the present given by the Councillor **Jeremy Griffin** that at a subsequent meeting he will present a project by-law for the adoption of the code of ethics and good conduct of elected members.

2026-007

**NOTICE OF MOTION FOR THE ADOPTION OF THE CODE OF ETHICS  
AND GOOD CONDUCT OF THE MUNICIPAL EMPLOYEES**

A notice of motion is by the present given by the Councillor **Alexis Beaudoin** that at a subsequent meeting he will present a project by-law for the adoption of the code of ethics and good conduct of the municipal employees.

2026-008

**AUTHORIZATION FOR THE PAYMENT OF THE NON-REDUCIBLE  
EXPENSES FOR THE YEAR 2026**

**WHEREAS** each year after the deposit of the budget, the council authorizes the General Director to pay the non-reducible expenses as prescribed by the By-Law 1993-R-007;

**WHEREAS** the General Director certifies that the Corporation has sufficient funds for the credit commitments;

**CONSEQUENTLY**, it is proposed by **Jarvin Joncas**, seconded by **Dany Gaudreault** and unanimously resolved to authorize the General Director to pay the non-reducible expenses until the next budget:

- Salaries
- Expenses allowance for elected members
- Employer's contribution and other remittances
- Travel and training expenses for council members and employees in the exercise of their duties
- Postal expenses
- Telephone and telecommunication expenses
- Insurances
- Registrations (licenses plates)
- Subscriptions to associations
- Electricity
- Legal fees
- Contracts
- Contributions that were already authorized by the Municipality to specified organizations.

The list for the non-reducible expenses paid is deposited to the subsequent public sitting.



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**2026-009**

**AUTHORIZED REPRESENTATIVE TO SIGN DOCUMENTS ON BEHALF OF THE MUNICIPALITY OF BLANC-SABLON FOR REQUESTS TO THE MINISTÈRE DES RESSOURCES NATURELLES ET DES FORÊTS FOR USE OF PUBLIC LAND**

It is proposed by **Laurette Willcott**, seconded by **Jeremy Griffin** and unanimously resolved to designate **Karine Benoit**, General Director, as the authorized representative to sign documents on behalf of the Municipality of Blanc-Sablon for public land use requests to the Ministère des Ressources Naturelles et des Forêts.

**2026-010**

**ANNUAL SALARY INCREASES FOR EMPLOYEES IN ACCORDANCE WITH THE RISING COST OF LIVING (2.4%)**

**WHEREAS** the rising cost of living;

**WHEREAS** that the Municipality grants annually, in January, to all its employees, a salary increase to compensate, in whole or in part, for the increase in the cost of living;

**CONSEQUENTLY**, it is proposed by **Alexis Beaudoin**, seconded by **Jarvin Joncas** and unanimously resolved to increase the employee's salary of **2.4%** for the year 2026.

**2026-011**

**NAMING AN ELECTED MEMBER TO THE ADMINISTRATION BOARD OF THE CORPORATION DE DÉVELOPPEMENT DE BLANC-SABLON AND ON THE LEISURE COMMITTEE OF BLANC-SABLON**

It is proposed by **Dany Gaudreault**, seconded by **Laurette Willcott** and unanimously resolved to mandate the Councilor **Alexis Beaudoin** as municipal representative on the administration board of the Corporation de Développement de Blanc-Sablon and on the Leisure Committee of Blanc-Sablon.

**2026-012**

**MUNICIPAL LIBRARY REPRESENTATIVE AFFILIATED TO THE REGIONAL CENTRE OF SERVICES FOR THE NORTH SHORE PUBLIC LIBRARIES (CRBSP)**

It is proposed by **Jeremy Griffin**, seconded by **Alexis Beaudoin** and unanimously resolved to nominate Councilor **Jarvin Joncas** as the municipal library representative affiliated to the Regional Centre of Services for the North Shore Public Libraries (CRBSP).

**2026-013**

**NAMING AN ELECTED MEMBER TO SIT ON THE ADO-CITÉ COMMITTEE**

It is proposed by **Jarvin Joncas**, seconded by **Dany Gaudreault** and unanimously resolved to mandate the Councillor **Johanne V. Beaudoin** as municipal representative to sit on the Ado-Cité Committee.

**2026-014**

**NAMING TWO ELECTED MEMBERS TO SIT ON THE BLANC-SABLON URBAN AND ZONING CONSULTATIVE COMMITTEE**

It is proposed by **Laurette Willcott**, seconded by **Alexis Beaudoin** and unanimously resolved to mandate the Councillors **Dany Gaudreault** and **Jeremy Griffin** as municipal representatives on the Blanc-Sablon Urban and Zoning Consultative Committee.

**2026-015**

**NAMING A COUNCILLOR TO SIT ON THE MADA COMMITTEE**

It is proposed by **Dany Gaudreault**, seconded by **Jeremy Griffin** and unanimously resolved to mandate the Councillor **Johanne V. Beaudoin** as representative on the MADA Committee.



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**NAMING TWO COUNCILLORS TO SIT AS RESPONSIBLE ON THE  
MUNICIPAL FAMILY POLICY COMMITTEE**

It is proposed by **Jarvin Joncas**, seconded by **Alexis Beaudoin** and unanimously resolved to mandate the Councillors **Johanne V. Beaudoin** and **Laurette Willcott** as representatives on the Municipal Family Policy Committee.

2026-017

**NAMING THREE COUNCILLORS TO SIT AS RESPONSIBLE ON THE  
MUNICIPAL HUMAN RESOURCE POLICY COMMITTEE**

It is proposed by **Alexis Beaudoin**, seconded by **Dany Gaudreault** and unanimously resolved to mandate the Councillors **Jarvin Joncas**, **Jeremy Griffin**, and **Johanne V. Beaudoin** as representatives on the municipal Human Resource Policy Committee.

2026-018

**NAMING A COUNCILLOR TO SIT AS RESPONSIBLE ON THE ROUTE  
BLANCHE COMMITTEE**

It is proposed by **Jeremy Griffin**, seconded by **Laurette Willcott** and unanimously resolved to mandate the Councillor **Dany Gaudreault** as representative on the Route Blanche Committee.

2026-019

**NAMING ONE COUNCILLOR TO SIT AS RESPONSIBLE ON THE  
SOLIDARITY COOP IN-HOME HELP SERVICES COMMITTEE**

It is proposed by **Jarvin Joncas**, seconded by **Jeremy Griffin** and unanimously resolved to mandate the Councillor **Johanne V. Beaudoin** as representative on the Solidarity Coop In-Home Help Services Committee.

2026-020

**SERVICE OFFER FROM 'GROUPE CADORET' – LAND SURVEY FOR  
WASTE WATER TREATMENT IN BLANC-SABLON**

**WHEREAS** the Ministère des Ressources Naturelles et des Forêts has accepted our request for an offer to transfer, free of charge, for waste water treatment for municipal purposes;

**WHEREAS** this offer is conditional upon us having the land surveyed and registered;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Alexis Beaudoin** and unanimously resolved to accept Groupe Cadoret's service offer to survey a lot for waste water treatment purposes in the amount of \$ 12,000.00 plus applicable taxes.

2026-021

**MEANS OF DISBURSEMENT OF THE GOVERNMENTAL  
CONTRIBUTION WITHIN THE SCOPE OF TRANSFER FOR WATER  
AND COMMUNITY INFRASTRUCTURES IN QUEBEC (TECQ)  
PROGRAM FOR THE YEARS 2024 TO 2028 VERSION N<sup>o</sup>1**

**WHEREAS** the Municipality has taken note of the Guide to the terms and conditions for payment of the government contribution under the Quebec Water and Public Infrastructure Transfer Program (TECQ) for the years 2024 to 2028;



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**WHEREAS** to receive the government contribution confirmed in a letter from the Minister of Municipal Affairs and Housing, the Municipality must comply with the terms and conditions of this guide.

**CONSEQUENTLY**, it is proposed by **Laurette Willcott**, seconded by **Jarvin Joncas** and unanimously resolved:

**THAT** the Municipality agrees to abide by the terms and conditions of the guide that apply to it;

**THAT** the Municipality agrees to be solely responsible for and to hold harmless the Government of Canada and the Government of Quebec and their ministers, officers, employees and agents from and against any and all claims, demands, losses, injury to or death of any person, damage to or loss of property caused by any willful or negligent act arising directly or indirectly from investments made with financial assistance obtained under the TECQ 2024-2028 program;

**THAT** the Municipality approves the content and authorizes the sending to the Ministère des Affaires municipales et de l'Habitation of the attached work program version No. 1 and all other documents required by the Ministère in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing;

**THAT** the Municipality undertakes to submit an annual update of its work program during the period from October 1<sup>st</sup> to February 15<sup>th</sup> inclusively;

**THAT** the Municipality undertakes to make the required independent investments over the five years of the program;

**THAT** the Municipality undertakes to inform the Ministère des Affaires municipales et de l'Habitation of any changes that may be made to the work program version No. 1 approved by the present resolution.

### **NEW AFFAIRS**

There were no new affairs.

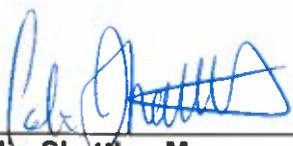
### **QUESTION PERIOD**

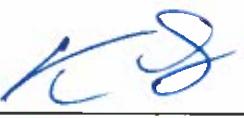
There were no questions.

2026-022

### **CLOSING OF THE SITTING**

It is proposed by **Laurette Willcott**, seconded by **Jarvin Joncas** and unanimously resolved to close the present sitting at 7:30 p.m.

  
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**Colin Shattler, Mayor**

  
\_\_\_\_\_  
**Karine Benoit, General Director**