



Resolution or  
Notation No.

2025-079

Formules Municipales No 5614-MyST

## Minutes of the Council of the Municipality of Blanc-Sablon

### PROVINCE OF QUEBEC MUNICIPALITY OF BLANC-SABLON

Minutes of the regular municipal council sitting of the Municipality of Blanc-Sablon held on July 15<sup>th</sup> 2025, at the municipal hall in Blanc-Sablon at 7:00 p.m. under the chairmanship of the Mayor, Colin Shattler, and also present to form quorum:

The councillors: Dany Gaudreault  
Marissa Lavallee  
Jarvin Joncas

Karine Benoit, General Director of the Municipality of Blanc-Sablon, was also present.

#### OPENING OF THE SITTING

The president of the assembly verified the quorum and declared the sitting opened at 7:01 p.m. after a minute of silence.

#### READING AND ADOPTION OF THE AGENDA

**WHEREAS** the Mayor invited the General Director to read the proposed agenda;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Jarvin Joncas** and unanimously resolved to adopt the agenda as read.

#### AGENDA

1. OPENING OF THE SITTING
2. READING AND ADOPTION OF THE AGENDA
3. ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON JUNE 17<sup>TH</sup> 2025
4. DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF JUNE 2025
5. DEPOSIT AND ADOPTION OF THE PAYABLES FOR THE MONTH OF JUNE 2025
6. DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS, TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF JUNE AND JULY 2025
7. RECEIVABLE TAXES UP TO JUNE 30<sup>TH</sup> 2025
8. CONTRACT FOR THE COLLECTION AND TRANSPORT OF RESIDUAL MATERIALS AS WELL AS THE OPERATION OF THE BLIND CLIFF DUMPSITE
9. NOTICE OF MOTION TO ADOPT DRAFT BY-LAW 2025-R-002 AUTHORIZING PAYMENT OF TRANSFER DUTIES BY INSTALMENTS
10. ADOPTION OF DRAFT BY-LAW 2025-R-002 AUTHORIZING THE PAYMENT OF TRANSFER DUTIES BY INSTALMENTS
11. ADOPTION OF THE MADA POLICY AND IT'S ACTION PLAN 2025-2030 AND ESTABLISHMENT OF THE MADA FOLLOW-UP COMMITTEE
12. REQUEST FOR FINANCIAL ASSISTANCE FOR THE BRADOR LEISURE COMMITTEE FOR THE SUMMER CARNIVAL ACTIVITIES



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- 13. IMPLEMENTATION OF A FIRST RESPONDER SERVICE - MUNICIPALITY OF BLANC-SABLON IN COLLABORATION WITH THE CENTER INTÉGRÉ DE SANTÉ ET DE SERVICES SOCIAUX DE LA CÔTE-NORD
- 14. AUTHORIZATION TO CELEBRATE MARRIAGES AND CIVIL UNIONS
- 15. SUBSIDY ADVANCE TO THE CORPORATION DE DÉVELOPPEMENT ÉCONOMIQUE AND TERMS OF REPAYMENT
- 16. NEW AFFAIRS
- 17. QUESTION PERIOD
- 18. CLOSING OF THE SITTING

2025-080

**ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON JUNE 17<sup>TH</sup> 2025**

It is proposed by **Dany Gaudreault**, seconded by **Jarvin Joncas** and unanimously resolved to adopt the minutes of the sitting held on June 17<sup>th</sup> 2025 with exemption of reading.

2025-081

**DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF JUNE 2025**

It is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and unanimously resolved to deposit and adopt the list of cheques issued and the non-reducible expenses paid during the month of June 2025 in the respective amount of \$ 149 041.84 for general administration and \$ 25 928.76 for the payroll.

2025-082

**DEPOSIT AND ADOPTION OF THE PAYABLE ACCOUNTS FOR THE MONTH OF JUNE 2025**

It is proposed by **Marissa Lavallee**, seconded by **Dany Gaudreault** and unanimously resolved to deposit and adopt the payable accounts for the month of June 2025 in the amount of \$ 21 659.88.

2025-083

**DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS, TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF JUNE AND JULY 2025**

It is proposed by **Dany Gaudreault**, seconded by **Marissa Lavallee** and unanimously resolved to deposit and adopt the budgetary reports, transfers, and credit commitments for the months of June and July 2025 in the respective amounts of \$ 227 643.66 and \$ 174 266.00.

**DEPOSIT OF THE TAX ARREARS REPORT AS OF JUNE 30<sup>TH</sup> 2025**

The General Director deposited and commented on the tax arrears report as of June 30<sup>th</sup> 2025 as \$ 700 757.88.

2025-084

**CONTRACT FOR THE COLLECTION AND TRANSPORT OF RESIDUAL MATERIALS AS WELL AS THE OPERATION OF THE BLIND CLIFF DUMPSITE**

**WHEREAS** the Municipality has launched a public call for tenders for the award of a contract relating to the collection and transport of residual materials as well as for the operation of the Blind Cliff dumpsite on May 26<sup>th</sup> 2025, for a period of one year with the option of a one (1) year renewal, at the sole discretion of the Municipality;

**WHEREAS** the Municipality has received two bids:

- **D. Yarn Entreprises Inc.** in the amount of \$ 247 396.00
- **9316-5074 Québec Inc.** in the amount of \$ 186 259.50

**WHEREAS** **9316-5074 Québec Inc.** presented the lowest compliant bid;



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**WHEREAS** the recommendations of the Municipality's lawyer to award the contract to the lowest bidder;

**CONSEQUENTLY**, it is proposed by **Jarvin Joncas**, seconded by **Marissa Lavallee** and unanimously resolved:

**TO GRANT** the contract for the collection and transport of residual materials as well as for the operation of the Blind Cliff dumpsite for a period of (1) one year to **9316-5074 Québec Inc.** in accordance with the tender documents and the tender of this company for a total amount of \$ 186 259.50 including taxes;

**THAT** the residual amount required to cover this expense be drawn from the Municipality's general funds;

**TO SEND** a copy of this resolution to all bidders who have submitted a bid under this call for tenders.

2025-085

**NOTICE OF MOTION TO ADOPT DRAFT BY-LAW 2025-R-002  
AUTHORIZING PAYMENT OF TRANSFER DUTIES BY INSTALMENTS**

**Marissa Lavallee**, Councillor, gave notice of motion to the effect that draft by-law number 2025-R-002 authorizing the payment of transfer duties by instalments be presented at the present meeting and requested that the reading of the by-law be dispensed with, a copy having been given to each member of Council.

2025-086

**ADOPTION OF DRAFT BY-LAW 2025-R-002 AUTHORIZING THE  
PAYMENT OF TRANSFER DUTIES BY INSTALMENTS**

**WHEREAS** the Municipality must collect a duty on the transfer of any immovable located on its territory in accordance with the *Act respecting duties on transfers of immovables* (RLRQ, c. D-15.1);

**WHEREAS** section 11 of said Act stipulates that any transfer duty or supplementary duty is payable as of the 31st day following the sending of an account to this effect by the Municipality, and that the balance nevertheless becomes payable if the immovable is transferred again;

**WHEREAS** the same provision grants the Municipality the power to provide for terms and conditions under which a transfer tax may be paid in instalments;

**WHEREAS** section 17.1 of said Act already provides for specific terms and conditions of liability and payment concerning the transfer tax payable in respect of the transfer of an immovable that has been declared to be part, within one year of the registration of the transfer, of a registered agricultural operation;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Marissa Lavallee** and unanimously resolved:

**THAT** the Municipality of Blanc-Sablon adopt the project by-law bearing number 2025-R-002 Authorizing the Payment of Transfer Duties by Instalments as follows:



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### ARTICLE 1 NUMBER OF PAYMENTS

All transfer duties collected by the Municipality under the *Act respecting duties on transfers of immovables* (RLRQ, c. D-15.1) are payable in 3 equal instalments due on the 30th, 60th and 90th day following the sending of an account to this effect by the Municipality.

### ARTICLE 2 LOSS OF BENEFIT OF TERM

Notwithstanding any provision to the contrary, the balance of any transfer tax becomes payable if the immovable, the transfer of which gave rise to its taxation, is the subject of a new transfer.

### ARTICLE 3 INTEREST

Each instalment bears interest, from its due date, at the current rate of 15% for interest on municipal tax arrears adopted by the Municipality pursuant to Article 981 of the *Municipal Code* (RLRQ, c. C-27.1).

### ARTICLE 4 APPLICATION

The present by-law applies to any transfer tax imposed on an immovable transfer made after August 1, 2025.

### ARTICLE 5 REGISTERED FARM

Notwithstanding any provision to the contrary, the present by-law does not apply with respect to a transfer tax payable under section 17.1 of the *Act respecting duties on transfers of immovables* (RLRQ, c. D-15.1).

### ARTICLE 6 COMING INTO FORCE

This by-law comes into force in accordance with the law.

2025-087

### ADOPTION OF THE MADA POLICY AND IT'S ACTION PLAN 2025-2030 AND ESTABLISHMENT OF THE MADA FOLLOW-UP COMMITTEE

**WHEREAS** the Municipality of Blanc-Sablon has carried out the MADA process in accordance with the commitments agreed to under the «Municipalité amie des aînés» (MADA) support program;

**WHEREAS** the Municipality of Blanc-Sablon attaches great importance to the quality of life of seniors;

**WHEREAS** the Municipality of Blanc-Sablon wished to update its latest policy and action plan to respond adequately to the needs of seniors for the coming years, all based on the principle of active aging;

**WHEREAS** it is important to ensure the follow-up and implementation of the MADA action plan;

**CONSEQUENTLY**, it is proposed by **Jarvin Joncas**, seconded by **Dany Gaudreault** and unanimously resolved:

**THAT** the Municipality of Blanc-Sablon adopt the seniors' policy and its 2025-2030 action plan;

**THAT** the Municipality of Blanc-Sablon create a follow-up committee under the chairmanship of the elected official responsible for family and senior issues (RQFA).

This committee will be made up of the following 5 members:



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Carmelle Jones	Committed senior citizen
Lise Lepage	Committed senior citizen
Johanne Beaudoin	Councillor responsible for seniors
Karine Benoit	General Director
Laura Lavallée	Assistant General Director

**THEREFORE** the committee will have the mandate to:

- Follow up on the action plan in light of progress made and changes underway in the community.
- Make recommendations to the municipal council on the evolution of actions.
- Continue to reflect on the evolution and emergence of issues in the community.
- Act as a mobilizing agent, as needed, to encourage the participation of local stakeholders.

2025-088

### **REQUEST FOR FINANCIAL ASSISTANCE FOR THE BRADOR LEISURE COMMITTEE FOR THE SUMMER CARNIVAL ACTIVITIES**

**WHEREAS** this request meets the parameters of our donation policy;

**CONSEQUENTLY**, it is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and unanimously resolved to contribute an amount of \$ 250, to the Brador Leisure Committee for the Summer Carnival activities.

2025-089

### **IMPLEMENTATION OF A FIRST RESPONDER SERVICE - MUNICIPALITY OF BLANC-SABLON IN COLLABORATION WITH THE CENTER INTÉGRÉ DE SANTÉ ET DE SERVICES SOCIAUX DE LA CÔTE-NORD**

**WHEREAS** the Municipality of Blanc-Sablon wishes to establish a PR-1 level first responder service on its territory, in order to integrate with prehospital emergency services and reduce response times for the population;

**WHEREAS** this service will be integrated into the Municipality's existing fire department;

**WHEREAS** the Centre intégré de santé et de services sociaux (CISSS) de la Côte-Nord supports the implementation of such a service, in accordance with its responsibilities and available resources;

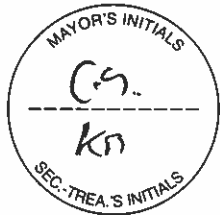
**WHEREAS** the implementation of this partnership requires the conclusion of a formal agreement between the CISSS de la Côte-Nord and the Municipality of Blanc-Sablon;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Marissa Lavallee** and unanimously resolved:

**THAT** the preamble to the present resolution form an integral part thereof;

**THAT** the Municipality of Blanc-Sablon officially confirms its intention to establish a PR-1 level first responder service, integrated with the Fire Department;

**THAT.** Karine Benoit, General Director, be appointed as the person responsible for this project;



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**THAT** this person be authorized to take the necessary steps with the CISSS de la Côte-Nord and to sign for and in the name of the Municipality of Blanc-Sablon all documents required to conclude a formal agreement for the establishment of the first responder service.

**AUTHORIZATION TO CELEBRATE MARRIAGES AND CIVIL UNIONS**

**WHEREAS** the Municipality of Blanc-Sablon wishes to offer its citizens complete civil status services;

**WHEREAS** Article 366 of the Civil Code of Québec provides that the clerk or deputy clerk of a court, Mayors, members of the municipal council and municipal officers designated by the Council may solemnize marriages;

**WHEREAS** Article 521.2 of the Civil Code of Québec provides the same provisions for civil unions;

**WHEREAS** Karine Benoit, General Director of the Municipality of Blanc-Sablon, possesses the qualities and skills required to perform this function;

**WHEREAS** this designation will improve the services offered to the citizens of the Municipality;

**WHEREAS** this designation falls within the scope of the responsibilities and duties of the General Director;

**CONSEQUENTLY**, it is proposed by **Jarvin Joncas**, seconded by **Dany Gaudreault** and unanimously resolved:

**THAT** the Municipal Council of Blanc-Sablon hereby designate. Karine Benoit, General Director of the Municipality, as the municipal official empowered to solemnize marriages and civil unions on the territory of the Municipality, in accordance with Articles 366 and 521. 2 of the Civil Code of Québec;

**THAT** this designation be effective as of the date of adoption of the present resolution;

**THAT** the General Director be authorized to sign all documents relative to the exercise of this function;

**THAT** a copy of the present resolution be transmitted to the Directeur de l'état civil du Québec for registration in the register of persons empowered to solemnize marriages and civil unions;

**THAT** the present resolution remains in effect as long as Karine Benoit holds the position of General Director of the Municipality or until revoked by the municipal council.

2025-091

**SUBSIDY ADVANCE TO THE CORPORATION DE DÉVELOPPEMENT ÉCONOMIQUE AND TERMS OF REPAYMENT**

**WHEREAS** the Corporation de Développement Économique requires a grant advance for its activities;

**WHEREAS** the Municipality wishes to support local economic development;

**WHEREAS** it is necessary to establish clear repayment and adjustment terms for the annual grant;



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**CONSEQUENTLY**, it is proposed by **Marissa Lavallee**, seconded by **Dany Gaudreault** and unanimously resolved:

**THAT** the Municipality grant a subsidy advance in the amount of sixty thousand dollars (\$ 60 000) interest-free to the Corporation de Développement Économique;

**THAT** this advance be reimbursed according to the following terms and conditions:

Annual repayment amount: twelve thousand dollars (\$ 12 000)

Repayment period: 5 consecutive years

Repayment start date: January 1, 2026

Repayment end date: December 31, 2030;

**THAT** the annual subsidy currently granted to the Corporation de Développement Économique be adjusted as follows:

Current amount: \$ 60 000 annually

New amount: \$ 48 000 annually

Period of application: January 1, 2026 to December 31, 2030 inclusive;

**THAT** this cash advance be allocated specifically to the payment of invoices issued by Jones Électrique, Mallette, and Hydro-Québec with the obligation to provide the corresponding proof of payment.

**THAT** no increase in the annual subsidy be granted to the Corporation de Développement Économique until the \$ 60 000 advance has been repaid in full;

**THAT** insurance costs be deducted directly from the annual grant upon receipt of the annual insurance invoice by the Municipality.

### NEW AFFAIRS

There were no new affairs.

### QUESTION PERIOD

There were no questions.

### CLOSING OF THE SITTING

It is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and unanimously resolved to close the present sitting at 7:30 p.m.

Colin Shattler, Mayor

Karine Benoit, General Director