



MUNICIPALITY OF
BLANC-SABLON

ANNUAL REPORT 2025

APPLICATION OF THE CONTRACTUAL MANAGEMENT BY-LAW



PREAMBLE

Sanctioned on June 16TH, 2017, the law is mainly aimed at recognizing that municipalities are local governments and to increase in this respect their autonomy and their power, the law allows, since January 1ST, 2018, a municipality to provide the rules governing the awarding of its contracts for an amount of \$ 25,000 or more, but less than the threshold for public tendering. Article 938.1.2 of the Quebec Municipal Code (CM) also requires that rules to this effect be provided for in the Contract Management Regulations of the municipality.

In accordance with article 938.1.2 of the Municipal Code of Québec, the Municipality must submit an annual report on the application of the Contract Management Regulations.

OBJECT

The main objective of this report is to enhance the transparency of the municipality's contract management process by informing citizens about the application of the measures provided for in its contract management regulations.

THE CONTRACT MANAGEMENT REGULATION

In virtue of section 278 of the Act, which primarily recognizes that municipalities are local governments and thereby increases their autonomy and powers, the contractual management policies of municipal bodies are deemed to be contract management regulations since January 1st, 2018.

GRANTING CONTRACTS

The following is a summary of contracts over \$ 25,000 granted by the municipality for the year 2025:

| ENTREPRENEUR | DESCRIPTION | MONTANT |
|------------------------|--|---------------|
| Construction FHD Inc. | Winter road maintenance contract 2024-2025 | \$ 305 344.85 |
| Entreprises Derek Yarn | Contract for the collection and transportation of residual materials | \$ 174 110.42 |
| FQM Assurances Inc. | Municipal insurance | \$ 70 553.52 |
| Firm Mallette | Annual audit | \$ 59 666.29 |
| Avizo Experts-Conseils | Flow measurement campaign | \$ 30 539.67 |
| General Welding | Contract for the collection and transportation of residual materials | \$ 15 521.63 |
| Excavation du Nord KD | Ditch restoration | \$ 57 837.02 |



SOLICITATION MODES

The municipality can conclude contracts according to the three main possible methods of solicitation: the contract concluded by mutual agreement, the contract concluded following a call for tenders on invitations to at least two suppliers; or the contract concluded following a public call for tenders. To determine the method of solicitation to be used, the municipal body shall take into account the estimate of the contract expenditure that it wishes to grant as well as the legislative and regulatory provisions in this regard.

It should be noted that the municipality cannot divide a contract into several contracts in similar matters, except if this division is justified by reasons of sound administration or if a contract is necessary in the context of an appeal before a court, a body or a person exercising judicial or judicial functions.

CONTRACTS WITH AN EXPENSE OF LESS THAN \$ 25,000 AND CONCLUDED BY MUTUAL AGREEMENT

The Contract Management Regulations do not contain any specific rules for this type of contract. For the year 2024, all contracts for which the expenditure is less than \$ 25,000 and concluded by mutual agreement have been according to the rules in force.

CONTRACTS WHERE THE EXPENSE IS HIGHER THAN THE THRESHOLD REQUIRING TENDERS

The municipality must go through a request for public tenders in order to award a contract whose expenditure is higher than the threshold obliging the public call for tenders.

COMPLAINTS

No complaints were received regarding the application of the Contract Management Regulations.

SANCTION

No sanctions were applied regarding the application of the Contract Management Regulations.

CONCLUSION

It is important that a municipality must therefore be even more vigilant during the entire bidding process, first and foremost during the preparation, assembly, drafting of tenders until the awarding of the contract.

Extreme caution, increased rigor and vigilance must therefore guide us in the application of By-Law 2022-R-005 on Contractual Management.

A handwritten signature in blue ink, appearing to read 'Karine Benoit'.

Karine Benoit
General Director